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| **DAILY TIMESHEET FOR MULTIPLE EMPLOYEES** |
| **[Company Name]** |
| [Address] |
| [Phone Number] |  |  |
| [Email] | **Date:** |  |
| **Employee Name** | **Time In** | **Time Out** | **Lunch** | **Time In** | **Time Out** | **Total Hours** | **Signature** |
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| Manager’s Name:  |  | Signature: |  |  |  |